

ENG-201 Final Term Exams Preparation Virtual University

Sr	Questions	Answers Choice
1	Which of the following accurately convey the actual appearance of things?	A. Graphs B. Diagrams C. Charts D. Tables
2	Which of the following is unsurpassed in its ability to depict the composition of a whole?	A. Pie Charts B. Flow Charts C. Organizational Charts D. Schedule Charts
3	What is the typical sequence of interviews?	A. Screening stage and final stage B. Screening stage, selection stage, and final stage C. Selection stage and final stage D. There is no typical sequence of interviews
4	Choose the correct option. Feasibility reports are used:	A. To analyze problems and predict practical alternatives B. To control problems, sell products and services C. To monitor and control production, sales, shipping, etc D. To solve problems and supply facts
5	Which type of Visual aid is the most difficult to execute effectively?	A. Graphics B. Projections C. Handouts D. Film and video
6	Choose the correct option. A good business letter is simple and straightforward without being harsh or -----.	A. patriotic B. paternal C. patronizing D. panoramic
7	Choose the correct option. A good business letter is simple and straightforward without being harsh or -----.	A. patriotic B. paternal C. patronizing D. panoramic
8	What are the best persuasive messages closely connected to?	A. The indirect approach B. The positive aspects of your message C. The direct approach D. The desires and interests of the audience
9	The act of considering or examining something in order to judge its value shows:	A. Credibility B. Evaluation C. Conciseness D. All of them
10	"I am currently studying veterinary medicine, and I am working part-time at an animal clinic." This statement in the introduction of the speech could best be described as:	A. Gaining attention B. Revealing the topic C. Establishing credibility D. Bragging