

## ENG-201 Final Term Exams Preparation Virtual University

Sr	Questions	Answers Choice
1	What is the last thing you need to do before you get ready to distribute your document?	A. Designing B. Revising C. Proofreading D. All of the above
2	Which method is a bottom-up or generative approach to research?	A. Pattern method B. Hypothesis method C. Inductive method D. Deductive method
3	Which of the following proposal section is related to researcher's investigation?	A. Justification of the study B. Research question C. Definition of terms D. Purpose of the study
4	to answer, and eliminate bias and prejudice in answer?	A. Open-ended questions B. Close-ended questions C. Subjective questions D. Objective questions
5	Which of the following is associated with scholarly writing?	A. Informal writing B. Formal writing C. Archaic writing D. Technical writing
6	Which of the following is the first thing you must consider while writing a resume?	A. Defining your objectives B. Planning your objectives C. Evaluating your objectives D. Revising your objectives
7	Which of the following is achieved through a balance between precise language and familiar language?	A. Clarity B. Correctness C. Concreteness D. Conciseness
8	Which of the following is the process of drafting your message?	A. Planning B. Composing C. Editing D. Revising
9	Which of the following should be avoided while writing business message?	A. Pompous language B. Intimacy C. Preaching and bragging D. All of the above
10	Feasibility reports are used:	A. To analyze problems and predict practical alternatives B. To control problems, sell products and services C. To monitor and control production, sales, shipping, etc D. To solve problems and supply facts