NAT II Management Science Computer Science

Sr	Questions	Answers Choice
1	Which of the following is not specified in the paper property page	A. Printable area B. Paper orientation C. Paper source D. To share the printer with other user
2	The sixth tab in the properties window of the desktop is	A. Appearance B. Effects C. Web D. Settings
3	To switch from one application to another running under window, press	A. Ctrl+Alt B. Ctrl+Tab C. Alt+Tab D. Shift+Tab
4	In word, the number of rows of a table are	A. 30 B. User choice C. 25 D. 40
5	In order to revert to the original settings for the given styles you may have modified, which of the following button is pressed	A. Rule B. Settings C. Reset all D. Ignore all
6	You can see the applied formatting style for text in a document by clicking	A. F1 B. Alt+F1 C. Ctrl+F1 D. Shift+F1
7	Find and Replace command allows you to search entire documents, including which of the following	A. Annotations B. Foot ness C. Headers and footers D. All the above
8	When you see the cut and copy command, word places the selection in a temporary storage area called	A. Hard disk B. Virtual disk C. Clip board D. Reserve board
9	In Microsoft Word, Ctrl+I is used for which of the following	A. Single line spacing B. Double line spacing C. To set 1.5 line spacing D. To set 5 line spacing
10	Which of the following basic action is performed with the help of mouse in the word's environment	A. Single click B. Double click C. Drag and point D. All the above