NAT II Management Science Computer Science

Sr	Questions	Answers Choice
1	Spreadsheet provides a convenient method for analyzing which of the following types of data	A. Financial B. Inventory C. Laboratory D. All of these
2	Spreadsheets are helpful in	A. Calculation B. Accuracy C. Time saving D. All of these
3	Drawing objects are created with word's built in tools, and include which of the following	A. Auto shapes B. Curves C. Lines D. All of these
4	How many inches is set by default as column spacing	A. 0.05 B. 0.15 C. 0.50 D. 0.75
5	In Microsoft Word, which of the following shortcut key is used to open the spelling and grammar dialogue box	A. F5 B. F6 C. F7 D. F8
6	The location of text insertion is indicated by a	A. Busy cursor B. Blinking cursor C. Simple cursor D. None of these
7	In Microsoft Word, Ctrl+N shortcut key is used	A. To open a new document B. To create a new document C. To save a document D. To display a new office document
8	CAD stands for	A. Correct aided design B. Computer aided design C. Common aided design D. None of above
9	CAM stands for	A. Common aided manufacturing B. Common architecture manufacturing C. Computer aided manufacturing D. Computer architecture manufacturing
10	To install a new printer or to add a new printer, we followed a step-by-step process is called	A. Installation B. Convey C. Wizard D. Slides