

Principle of Commerce Icom Part 1 English Medium Chapter 25 Online Test

Sr	Questions	Answers Choice
1	The reference number is written after writing the heading in the letter	A. On left side B. On right side C. In the end D. None of these
2	The person to whom the letter is written is	A. Addressee B. Attention line C. Truly D. None of these
3	The letter sent for personal or domestic matters are called	A. Formal letters B. Routine letters C. Personal letters D. None of these
4	Through correspondence, business	A. Expands B. Contracts C. Has negative effects D. None of these