

Computer Science Ics Part 1 Online Test

Sr	Questions	Answers Choice
1	Which of the following keyboard shortcut is used to change the case?	A. CTRL + F3 B. Shift + F3 C. ALT + F3 D. CTRL + Shift + F3
2	Which of the following is a word processor?	A. Adobe acrobat B. Photo express C. Ms-Excel D. Ms-Word
3	The Command used to move selected text from one document to another:	A. Replace B. Edit C. Format D. Cut and paste
4	Page setup option is present in	A. File menu B. Edit menu C. Insert menu D. Format menu
5	The extension of MS-Word file is;	A. . wrd B. . xis C. . jpg D. . doc
6	Page number can be inserted through;	A. File menu B. Window menu C. Insert menu D. None
7	Which of the following can be used to launch the word Art?	A. Status bar B. Ruler C. Standard Tool Bar D. Drawing Tool Bar
8	The term that defines the size and style of a type face is;	A. Point B. Size C. Font D. Character
9	The symbol that shows where the next character will be typed is called;	A. Mouse symbol B. Character typing locator C. Insertion point D. Scroll
10	When typing text in word, you will press enter at the end of a	A. Line B. Page C. Paragraph D. Document
11	To close a word file which of the following key is used	A. CTRL + F6 B. CTRL + F4 C. ALT + F4 D. CTRL + ALT + F4
12	The executable file has extension;	A. XLs B. exe C. ext D. doc
13	The disk can be divided into maximum partitions.	A. 2 B. 4 C. 6 D. 8
14	A_____operating system allows multiple users to perform multiple tasks at the same time.	A. Multi tasking B. Multi user C. Multi processor D. None
15	Windows explorer offers many actions that can be performed on	A. File B. Folder C. Both A & b D. None

