

8th Computer Science Chapter 3 Test

Sr	Questions	Answers Choice
1	----- includes commands that help in switching between the view of work books, freezing, pans, etc.	A. Reviw Tab B. View Tab C. Home Tab D. Data Tab
2	----- helps to protect and share the worksheet and work book.	A. Insert Tab B. Review Tab C. Home Tab D. View Tab
3	Options for filtering, sorting and modifying data are mostly found on the..	A. Formulas Tab B. Insert Tab C. Data Tab D. Formula Tab
4	----- contains practicla features for adding different calculations to the worksheet.	A. Home Tab B. Insert Tab C. Draw Tab D. Formula Tab
5	----- includes gridlines, margins, setting, etc	A. Draw Tab B. Home Tab C. Page Layout D. Insert Tab
6	----- helps in changing the appearance of the worksheet.	A. Page Layout B. Home Tab C. Insert Tab D. Status Bar
7	----- Lets you draw with the help of a mouse, digital pen etc.	A. Insert Tab B. Home Tab C. Draw Tab D. Formulas Tab
8	----- is used to insert different objects like images, hyperlinks, etc.	A. Home Tab B. Formulas Tab C. Insert Tab D. Draw Tab
9	----- is used to carryout common commands like bold, underline, copy and paste.	A. Insert Tab B. Draw Tab C. Data Tab D. Home Tab
10	Frequently used commands of Excel are available here.	A. Quick access Toolbar B. Ribbon C. Status Bar D. Formula Bar