

## 8th Computer Science Chapter 3 Test

| Sr | Questions   | Answers Choice   |
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| 1  | The intersection of row and column in a worksheet is called a.                                  | A. Table<br>B. Cell<br>C. Spread sheet<br>D. None of these           |
| 2  | A----- tpically contains one or more worksheets   | A. Spread sheet<br>B. Workbook<br>C. Work space<br>D. Office         |
| 3  | Data may be represented in different formats like. .... and charts to understand data visually. | A. Cells<br>B. Graphs<br>C. Formulas<br>D. Calculations              |
| 4  | Function are formulas with a.   | A. Heading<br>B. Sign<br>C. Name<br>D. None of these                 |
| 5  | All of Excel's functions are located on the Ribbon's ..... tab.                                 | A. Data<br>B. Home<br>C. Formula<br>D. Function                      |
| 6  | In a cell, .....sign and calculations are always used at the beginning of a formula.            | A. +<br>B. #<br>C. /<br>D. =   |
| 7  | Excel comes with built-in..... which are predefined formulas.                                   | A. Formulas<br>B. Functions<br>C. Format<br>D. None                  |
| 8  | Which of the following allows you to make logical comparisons between a value.                  | A. For function<br>B. Else Function<br>C. IF Function<br>D. None     |
| 9  | The IF function is used to test if a certain condition in a worksheet is.....or false.          | A. One<br>B. Yes<br>C. Zero<br>D. True                               |
| 10 | ----- are also comonly known as graphs.   | A. Cells<br>B. Functions<br>C. Charts<br>D. Formulas                 |
| 11 | ----- are used to arrange, calculate and sort data in the form of a table.                      | A. Spread sheet<br>B. C++<br>C. Word<br>D. None of these             |
| 12 | The first software to feaure a toolbar was.   | A. Word<br>B. Notepad<br>C. C++<br>D. Excel                          |
| 13 | ----- is the most widely used spreadsheet software.   | A. MS Word<br>B. MS Excel<br>C. Insert Tab<br>D. Status Bar          |
| 14 | A----- is simply a grid of rows and columns.  | A. Work book<br>B. Work doucment<br>C. Work Sheet<br>D. All of these |
| 15 | Each ..... in a worksheet is identified by a alphabet.  | A. Row<br>B. Cell<br>C. Colum<br>D. Workbook                         |

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| 16 | The starting alphabet of a column is  | A. D<br>B. A<br>C. B<br>D. C   |
| 17 | Each .... in a worksheet is identified by a number.   | A. Row<br>B. Column<br>C. Cell<br>D. None of these                       |
| 18 | The starting number of row in a worksheet is.   | A. 0<br>B. 1<br>C. 2<br>D. 3   |
| 19 | The ..... is identified by the name written on the sheet tab.                                     | A. Work book<br>B. Work sheet<br>C. Both of above<br>D. None of above    |
| 20 | A collection of related worksheets, saved in a single file is called.                             | A. Cell<br>B. Sheet<br>C. Column<br>D. Workbook                          |
| 21 | The references of adject cells may be denoted by  | A. Cell address<br>B. Cell reference<br>C. Cell range<br>D. All of these |
| 22 | There are ..... methods for choosing the range of cells.  | A. Two<br>B. Three<br>C. Four<br>D. Five                                 |
| 23 | Which of the following is not the component of the Excel interface.                               | A. Ribbon<br>B. Formula Bar<br>C. Heading<br>D. Status Bar               |
| 24 | Frequently used commands of Excel are available here.   | A. Quick access Toolbar<br>B. Ribbon<br>C. Status Bar<br>D. Formula Bar  |
| 25 | ----- is used to carryout common commands like bold, underline, copy and paste.                   | A. Insert Tab<br>B. Draw Tab<br>C. Data Tab<br>D. Home Tab               |
| 26 | ----- is used to insert different objects like images, hyperlinks, etc.                           | A. Home Tab<br>B. Formulas Tab<br>C. Insert Tab<br>D. Draw Tab           |
| 27 | ----- Lets you draw with the help of a mouse, digital pen etc.                                    | A. Insert Tab<br>B. Home Tab<br>C. Draw Tab<br>D. Formulas Tab           |
| 28 | ----- helps in changing the appearance of the worksheet.  | A. Page Layout<br>B. Home Tab<br>C. Insert Tab<br>D. Status Bar          |
| 29 | ----- includes gridlines, margins, setting, etc   | A. Draw Tab<br>B. Home Tab<br>C. Page Layout<br>D. Insert Tab            |
| 30 | ----- contains practicla features for adding different calculations to the worksheet.             | A. Home Tab<br>B. Insert Tab<br>C. Draw Tab<br>D. Formula Tab            |
| 31 | Options for filtering, sorting and modifying data are mostly found on the..                       | A. Formulas Tab<br>B. Insert Tab<br>C. Data Tab<br>D. Formula Tab        |
| 32 | ----- helps to protect and share the worksheet and work book.                                     | A. Insert Tab<br>B. Review Tab<br>C. Home Tab<br>D. View Tab             |
| 33 | ----- includes commands that help in switching between the view of work books, freezing pans etc. | A. Reviw Tab<br>B. View Tab<br>C. Home Tab                               |

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|    | moving, paste, etc.   | C. Name Tab<br>D. Data Tab                                     |
| 34 | Right above the spread sheet is the.  | A. Status Bar<br>B. Ribbon<br>C. Formula Bar<br>D. Work Area   |
| 35 | The result of the calculation is shown in the.....                              | A. Column<br>B. Row<br>C. Cell<br>D. Formula Bar               |
| 36 | ----- is used to display information.   | A. Status Bar<br>B. Formula Bar<br>C. Cell<br>D. Work Area     |
| 37 | ----- is the place where the main work is done on the data in Excel.            | A. Work Area<br>B. Status Bar<br>C. Formula Bar<br>D. Ribbon   |
| 38 | ----- is used for the representation or comparsion of Data.                     | A. Cell address<br>B. Chart<br>C. Formula Bar<br>D. Status Bar |
| 39 | To perform mathematical computation, an Excel ..... is used.                    | A. Function<br>B. Formulas<br>C. Legends<br>D. None of these   |
| 40 | To perform mathematicla computation ,an Excel ..... is used.                    | A. Legends<br>B. Cell range<br>C. Functions<br>D. None         |
| 41 | -----Use reference of cells for calculations.                                   | A. Formulas<br>B. Charts<br>C. Legends<br>D. Functions         |
| 42 | Function perform calculatins on the values, called.                             | A. Legends<br>B. Cell range<br>C. Arguments<br>D. Formulas     |
| 43 | ----- is an equation that performs a calculation using values in the worksheet. | A. Arguments<br>B. Legends<br>C. Formulas<br>D. None           |